

Find yourself next to the water.

A S H L A N D

City of Ashland, Wisconsin

601 Main Street West Ashland, WI 54806 www.coawi.org

HR/Safety Director
City of Ashland
601 Main Street West
Ashland WI 54806
Phone 715-682-2250
Fax 715-682-7048

Position Announcement

PLANNING & DEVELOPMENT – ASSISTANT PLANNER

The City of Ashland, Wisconsin (pop. 8,200) is seeking candidates for the position of *Assistant Planner*.

This is an entry-level position which requires a broad understanding of planning principles and concepts. Under the direction of the Planning & Development Director, the Assistant Planner performs entry-level work in the areas of current and long-range planning; housing and neighborhood development; historic preservation; sustainability; and economic development. Responsible for research and analysis in relation to the administration of planning policies and zoning ordinances, and provides technical assistance to the public and other agencies on planning and zoning issues. Also performs administrative tasks to support the department such as developing public hearing notices and preparing committee agendas.

Bachelor's degree in planning or a related field is required with one or more years of related planning or community development experience, or an equivalent combination of education and experience to properly and effectively fulfill the job duties. Salary range for this position is \$37,400 - \$38,000 annually.

For more information and a complete job description, visit the Quick Links on the City of Ashland website at www.coawi.org. Interested candidates must submit a cover letter, City of Ashland Employment Application and resume to jobs@coawi.org. Application deadline is August 27, 2017.

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of service, programs or activities.