

The Village of Kronenwetter is pleased to announce the recruitment for the Director of Public Works position. Under the direction of the Village Administrator for the Village of Kronenwetter, the Public Works Director directs all of the operations of the Public Works Department and Parks Departments. This person in conjunction with the Public Works crew leader and the Parks Crew Leader plans work, schedules regular public infrastructure maintenance and repairs on equipment.

Additionally, position manages paperwork, such as grant applications, inventory ordering, and other state required forms, such as MS4 permits. The position also speaks to the public about concerns relating to public works and parks conditions, such as snow plowing, culvert installation requests, requests for permits to exceed road limits when road limits are in effect, damage to parks and other various public works related issues.

This position works with various contractors on operation of the Kronenwetter Water and Sewer utilities. Position is in charge of creation and submittal of the Public Works, Water, Sewer and Parks budgets to the Village Administrator and works with the Village Administrator and the Village Treasurer on creation of short and long term budgets. This position keeps the Village Administrator, and the Village Board abreast of all of the various operational needs of all of the departments under the position's immediate direction.

How to Apply

Candidates should apply by 4pm on Friday May 12th 2017 with a completed Village application, resume, cover letter and contact information for five profession-related references to the attention of Richard Downey, Village Administrator, Village of Kronenwetter either via email at rdowney@kronenwetter.org or via postal mail at 1582 Kronenwetter Drive, Kronenwetter, WI 54455. The Village of Kronenwetter is an Equal Opportunity Employer.