

The City of West Chicago seeks an experienced, proven, progressive Director of Community Development to lead the department consisting of nine employees (contracted plan review as well as property maintenance and building code enforcement) and a \$1.2M operating budget. West Chicago is a diverse, growing west suburban Chicago area community with a mix of single-family, industrial and commercial establishments. In addition to facilitating the development of a number of large, vacant parcels ripe for commercial and office development, the City has assembled over twenty parcels in the downtown, and the successful candidate will play a large role in the planning and coordination of a government campus project as well as a redevelopment opportunity that will link the historic and newer areas of the central business district.

The selected individual is hired by and reports to the City Administrator. The Director is an integral member of the City's management team and will supervise the operations of the Community Development Department, which includes development planning/engineering, economic development, building inspection, code enforcement, special events and the city museum. Candidates will be expected to be highly collaborative and creative in their approach to service delivery. Successful candidates will have experience in developing positive working relationships with all levels of staff and the development community. The successful candidate should also possess excellent problem solving, leadership, management, interpersonal, and written/ oral communication skills. Candidates must possess the ability to take initiative and work independently with very little direct supervision.

Position requires seven to ten years of progressively responsible community development experience that includes a minimum of four years of supervisory experience. A Bachelor's degree in Urban Planning, Public Administration or a related field is required (a Master's Degree is preferred). Salary Range \$107,232 - \$150,125. Submit cover letter, resume and five professional references to Ms. Carol LeBeau (hr@westchicago.org), Human Resources Coordinator, City of West Chicago, 475 Main Street, West Chicago, IL 60185. Position open until filled. EOE