

**MSU EXTENSION  
GREENING OF MICHIGAN  
INSTITUTE****Position Information****Position Title**

Extension Educator

**Salary**

Commensurate with education and experience

**Benefits**Comprehensive benefits package:  
<https://www.hr.msu.edu/benefits/index.html>**Location**

Manistee County

**To Apply****Current MSU Employees:**

Access the EBS portal. Under the My Career and Training section, select the Careers @ MSU tile to view Internal Job Postings.

**External Applicants:**Visit <http://careers.msu.edu>**Posting Number:**

470014

**Application Deadline:**

December 15, 2017

**Contact for Questions**

msuehr@anr.msu.edu

**NW MI Government & Public Policy Educator****Position Overview**

MSU Extension's government, leadership, and community engagement programs, located within MSUE's Greening Michigan Institute, engage participants in learning skills of good governance, how to communicate with purpose, and how to collaborate on solving complex issues in order to improve their communities. Participants leave MSU Extension educational programs with a deeper understanding of their civic responsibilities and roles within their own communities, increased confidence to make decisions, additional skills and information to better manage community resources, knowledge of how to implement best practices, and an understanding of the importance of building quality places in Michigan. The application of knowledge and skills gained from good governance programs builds stronger civic infrastructure.

This Extension Educator position will focus on three key elements: engaging with local governments to address critical issues related to land-use planning, budgeting and finance, and governance; design, implement, coordinate, support, teach and evaluate programs as an active participant in the Government and Public Policy work team; and, partner with local and regional organizations, such as regional planning agencies, county governments and others to determine needs and conduct effective cooperative educational efforts. The individual will also work closely with District Coordinators in identifying local programming needs.

**Qualifications****Minimum Qualifications** (see full description for complete list of requirements)

- Master's degree from an accredited institution in a field of study related to planning, public administration, public policy, economics, business administration, or related field, by date of hire.

**Desired Qualifications**

- American Institute of Certified Planners (AICP) credential preferred.

**Application Process**

To view the full position description and required qualifications, visit the Michigan State University careers page (internal candidate or external candidate) as noted under the To Apply section. **Search for posting number 470014 using the Job Search field.**

Applicants are asked to provide a current resume/CV, cover letter and four (4) professional references.

This is a full time, fixed term end-dated appointment renewable annually based upon successful performance and continued funding.

**Application deadline is December 15, 2017.**