

# Senior Planner - Wausau, WI

**Category:** Landscape Architecture & Planning

**Position type:** Full Time

**Location:** Wausau Regional Office

## Position Profile

### Description

Mid Cities Associates, LLC. is seeking a highly motivated individual to lead the efforts for a well-established, Wisconsin-based Civil Engineering consulting firm. This person will perform work tied to a broad spectrum of land use & development projects, including plats, concept plans, lot layouts, neighborhood / regional plans, master planning and zoning.

### Responsibilities

Preparation of proposals on projects with subsequent Project Management Responsibilities

Project Management for land use and land development projects, planning studies and neighborhood / regional planning

Budgeting, Scheduling, Directing staff, Prioritizing multiple projects and deadlines and communicating with the Executive Leadership Group, Team Leaders and Clients

Quality Control of all work products prepared under his/her direction

Report writing and report production as well as oversight of same for his/her staff

Takes an active role in new business development and marketing efforts to attract new clientele

Develop and maintain an effective working knowledge of state, county, and municipal land development procedures and regulations

Establish and maintain good working relationships with clients and governmental boards and agencies

Have a general knowledge of the architectural and land development design processes

Have the ability to generally formulate and evaluate land development and construction budgets and programs

Have experience with managing and engaging in public participation programs

Have a working knowledge and experience with the preparation, adoption, implementation and interpretation of municipal plans

Effective written communication skills for grant applications, zoning applications, research reports, due diligence investigations, and general and email communications with clients and governmental agencies.

Effective verbal presentation skills in small groups, large groups and venues, and video conferencing.

Capability to prepare, or direct the preparation of, graphic information in a variety of media and formats including: printed maps and illustrations, display illustrations, and PowerPoint presentations.

Familiarity with: ArcView, ArcGIS, AutoCAD, SketchUp, Microsoft Word, Microsoft Excel, Microsoft PowerPoint.

Familiarity with design concepts and capability to read and understand Civil Engineering design concepts for water, sewer, street, and stormwater management infrastructure; Landscape Architectural design concepts; Survey plats and existing conditions and topographic survey maps.

## Requirements

Minimum of ten (10) years of related professional experience in Land Planning

Preference for American Institute of Certified Planners (AICP) or eligibility to apply for AICP certification

LEED Accredited Professional (LEED AP)

## Education

Bachelor's degree in Civil Engineering, Transportation Engineering or Urban Planning.

Master's degree is preferred.

## Contact Information

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Ben Scherg

CEO – Mid Cities Associates