

<b>Job Title:</b>	Student Internship/Planning & Land Services PALS
<b>Closing Date/Time:</b>	Sun. 04/30/17 11:59 PM Central Time
<b>Salary:</b>	\$7.75 - \$10.00 Hourly
<b>Job Type:</b>	Limited Term Employment
<b>Location:</b>	Northern Building, 305 E. Walnut St. Green Bay, Wisconsin

The Brown County Planning and Land Services Department is seeking applicants for a limited term/temporary paid student internship, assisting with various planning and Geographic Information System (GIS) projects.

The position will work 40 hours per week, not to exceed a total of 460 total work hours (work schedule to be agreed upon with intern supervisor). Position may not extend beyond December 31, 2017.

**Essential Duties:**

The applicant will be assigned various planning projects including assisting with the updating of comprehensive plans, creating maps using ESRI products such as: ArcMap, ArcCatalog, and other ESRI products, developing online maps and mapping applications using ArcGIS online, zoning projects, and other projects as applicable.

The applicant will need strong research skills to gather data in addition to the ability to communicate effectively through oral and written mediums.

A basic understanding of planning, GIS and cartography are expected.

**Minimum Qualifications Required:**

The qualified candidate will have a Planning/GIS background and have a familiarity with Microsoft Office products, GIS software, and with local land use topics. Also required are good communication and office skills and possession of a valid drivers license.

Position to be filled by an undergraduate or graduate student with a Planning/GIS or related background.

**Knowledge, Skills & Abilities:**

Position may be required to do research in the field, which requires a valid driver's license. Position may be structured to qualify for college internship credits.