



City Planner

The City of Marshfield is seeking qualified applicants for the position of City Planner.

POSITION SUMMARY: The City Planner coordinates planning-related duties with short and long-range planning and economic development projects related to the Comprehensive Plan, boundary agreements, business and industrial park development and various special projects. The Position works closely with the Zoning Administrator to assure ordinances are in line with long-range planning initiatives. The position shall review requests for zoning changes, variances, conditional use permits, and assist with ordinance enforcement and interpretations when necessary. Position duties also include overseeing the activities of the Zoning Board of Appeals and Historic Preservation Committee. Requires strong interpersonal skills, customer service mentality, and problem solving ability utilized for both internal and external customers.

POSITION REQUIREMENTS: Bachelor's degree in Urban or Regional Planning with emphasis in land use planning or related field; three years' experience in zoning and planning; experience with GIS desirable; a combination or equivalent experience and/or education may be considered. Requires a self-motivated individual with excellent written and oral communication skills; good knowledge of the principles and practices of planning and zoning; strong analytical ability; strong interpersonal skills; customer service mentality; problem solving ability utilized for both internal and external customers; experience in technical report preparation, data collection, public presentations and software applications. Must be able to perform in an active work environment and handle multiple tasks in an organized and effective manner.

PAY & BENEFITS: Pay range is \$31.23 (Minimum) - \$33.77 (Market Rate). Possible future financial advancement depending upon funding ability by the City. The City offers a full benefits package including health/vision, dental, long term disability, flexible spending accounts, 457 Deferred Compensation Plan, WRS retirement plan.

For application material, please go to ci.marshfield.wi.us/careers

APPLICATION DEADLINE: Friday, February 16, 2018 at 5:00 p.m.

To APPLY: please submit cover letter, resume, and application to:

City of Marshfield, Human Resources
630 S. Central Avenue, Suite 721
Marshfield, WI 54449

Phone: 715-387-6597
e-mail: hr@ci.marshfield.wi

THE CITY OF MARSHFIELD IS AN EQUAL OPPORTUNITY EMPLOYER