



**OAKCREEK**  
— WISCONSIN —

## **Community Development Planning Intern OAK CREEK, WISCONSIN**

At the City of Oak Creek, our vision is to be a dynamic regional leader, connected to our community, driving the future of the south shore.

Oak Creek is one of the fastest growing cities in Milwaukee County. From 2000 to 2010, the population grew over 20 percent, and more growth is projected. In addition to population growth, the City also opened a new civic center including a City Hall and Library facility in late 2015.

Many great things are happening in Oak Creek! Follow the link to see for yourself:

<https://www.facebook.com/CityofOakCreek/videos/567152583409590/>

### **Mission & Values**

We are a dedicated organization providing high-quality services that positively IMPACT Oak Creek residents, businesses, and visitors. Our organizational values (IMPACT) represent Integrity, Mutual respect, Professionalism, Accountability, Commitment, and Teamwork.

A **Community Development Planning Intern** assists in the implementation of general urban planning and development projects. The work primarily involves:

- Collection and analysis of a wide range of community and urban planning information.
- Preparation of planning documents, analytic reports and graphic materials.
- Researching and providing related information, interpretations, evaluations, and recommendations regarding planning and development strategies, processes, policies and ordinances.
- Preparing base maps, charts, development scenarios and other related data utilizing Utilization of GIS systems for analysis and map generation.
- Assisting in the Comprehensive Plan and Zoning Code Update project.

A **Community Development Planning Intern** shall have the following qualifications:

- Completion of introductory courses in Urban or Regional Planning or related fields such as, political science, public administration, geography, urban sociology or urban studies.
- Possess a valid Wisconsin Driver's License and acceptable driving record per City policy.

Please see the job description for a complete list of duties, requirements, and physical qualifications.

Current salary range is \$10.73 - \$12.78 per hour. Candidates should apply by February 15, 2018 via our City employment web page <http://www.oakcreekwi.org/your-government/city-employment/>. Cover Letters may be written to the attention of Becky Schermer, Human Resources Manager, City of Oak Creek, 8040 S. 6<sup>th</sup> St., Oak Creek, WI 53154. Tel: 414-766-7000.

The City of Oak Creek is an equal employment opportunity employer and qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, protected veteran status, status as a qualified individual with a disability, marital status, pregnancy, sexual orientation, ancestry, genetic information, or any other characteristic protected by law. If you are an individual with a disability and you need an accommodation/other assistance during the application process, please call 414-766-7059.