

**Village of Trempealeau, WI**

**Request for Proposal: Recreation Design Plans, Construction & O&M Cost Estimates**

The Village of Trempealeau is requesting services to produce three development scenarios for a future recreation site located on a twenty acre parcel of land. Services requested:

- A minimum of one informational/data gathering meeting and one final presentation to the Village Board
- Site & Landscape Plans drawn to scale including recreation facilities listed in the table below:
  - One hard copy color illustration of each redevelopment scenario, 24" x 36" poster board
  - Three hard copies of each redevelopment scenario showing dimension specifications, 24" x 36" paper
  - Electronic PDF copy of each plan
- Cost Estimate Report: Itemized construction cost and O&M estimate for each redevelopment scenario

Improvement Facilities	Scenario 1	Scenario 2	Scenario 3
1 baseball field	X	X	X
1 softball / tee ball field	X	X	X
Bleachers for baseball and softball/tee ball fields	X	X	X
Score board for baseball and softball/tee ball fields	X	X	X
Soccer field with score board	X	X	X
Walking trail around the lot, 10' asphalt	X	X	X
Open space for sledding	X	X	X
Parking lot, asphalt	X	X	X
Access drives: one from 12th Street and one from King St	X	X	X
Electrical/water/sewer infrastructure	X	X	X
Landscaping	X	X	X
Basketball Court	X		
Dog park	X		
Skating rink, outdoor	X		
Jungle gym	X		
Concession pavilion with restrooms, and a press box on 2nd level	X		
Concession pavilion with restrooms, and a shelter for banquets, weddings and festivals		X	
Concession pavilion with restrooms			X
Outdoor pool (zero entry, lap swim, two diving boards, 2 large slides, changing area, restrooms, concessions)			X

**Background information:**

In 2017, the Village of Trempealeau held three public input sessions and conducted a recreational needs survey to gather feedback from the community. This RFP is the next phase of the project. The results will be used to assess the financial feasibility of each redevelopment scenario, and the facility specifications will be used to solicit construction bids. The budget for this project is \$10,000.

**Other Bid Requirements:**

Please include two references of similar projects.

The Village reserves the right to reject any and all bids and to accept the bid(s) most advantageous to the Village. No bid shall be received unless accompanied by a certified check or bid bond equal to at least 5% but not more than 10% of the bid payable to the Village as a guaranty that if the bid is accepted the bidder will execute and file the proper contract and certified check or bond within the time limited by the Village. If the successful bidder so files the contract and certified check or bond, upon the execution of the contract by the Village, the check shall be returned. In case the successful bidder fails to file such contract and bond the amount of the check or bid bond shall be forfeited to the Village as liquidated damages. Bidder must show proof of insurance and workers compensation.

Please submit bids to the Village of Trempealeau by Friday, March 23, 2018 at 12:00 PM at which time bids will be publicly opened and read aloud. Bids can be mailed to the Village of Trempealeau PO Box 247 Trempealeau, WI 54661-0211. For questions regarding this RFP, please call (608) 534-6434 or email to [admin@trempealeauwi.com](mailto:admin@trempealeauwi.com).

**Site Map**

Parcel # 186-00614-0000



Aerial image produced from the Trempealeau County online mapping website:

<http://www.trempealeaucounty.com/tchome/misc/disclaimer.aspx>