

SUMMER EMPLOYMENT – PLANNING AND PARKS

Planning Division - Summer Intern

Washington County, located in West Bend, Wisconsin currently has a great opportunity in the Planning and Parks Department to work in the Washington County Planning and Parks Department as a Summer Intern in the Planning Division. This is a temporary position working between the months of **May and August**. Washington County may consider hiring individuals for a portion of the summer. Duties may include assisting with plan development and public participation events for the Bicycle & Pedestrian Plan, Park & Open Space Plan, and Comprehensive Plan, implementation of the Site Redevelopment Program (brownfields redevelopment) and other related duties as assigned. Work direction will be provided by the Deputy Planning & Parks Administrator.

Work Hours: Up to 40 hours per week.

Salary: \$10.00 / hour

Qualified candidates must possess:

- High school diploma or GED.
- Minimum age of 18.
- Must possess a valid Wisconsin driver's license.
- Must possess computer skills in MS Word and MS Excel.

Preferred candidates will possess:

- College students majoring in urban planning, land use planning, urban studies, public administration or related field.
- Strong written and verbal communication skills.

Washington County is recognized for our commitment to providing quality services to the citizens of our community. Please visit our website at www.co.washington.wi.us to complete our online application. Open until filled. If you have any questions, please call (262) 335-4633. Thank you for considering Washington County.

Washington County is an Equal Opportunity Employer of Minorities, Females, Protected Veterans, and Individual with Disabilities



01/30/2018