

**GIS INTERN**  
**Airport Administration – GIS Office**  
**General Mitchell International Airport – MKE**

MKE has **1 PAID** GIS intern position available. Position is part/full-time from April 09, 2018 to December 28, 2018. Applicants must be available, at a minimum, 16 hours per work week and can work up to 40 hours per week (no weekends, holidays, or overtime).

Preferential consideration given to:

1. Students enrolled in a GIS Masters/Certificate program
2. Senior year students enrolled in a GIS Bachelor Degree program who are moving on to either the GIS Masters or GIS Certificate program
3. Specific preference given to students enrolled in GIS programs with emphasis/major course work in information management and geographic information systems.

Interested applicants should submit a resume and at least 3 references to:

Kevin Sieger GISP, GIS Specialist, ksieger@mitchellairport.com (subject line: GIS INTERNSHIP)

**Application Deadline: March 16, 2018**

**PRINCIPLE FUNCTIONS:**

The following statements describe the principle functions of this job and its scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned.

Under the supervision of the GIS Coordinator and GIS Specialist, incumbent will be responsible for:

1. Collection of spatial and associated attribute data in support of a large scale utility and infrastructure data development project.
2. Development and design of geodatabases to support data development effort.
3. Prioritization of collection effort, entry of data into geodatabase, attribution, and quality control of infrastructure data sets.

**KNOWLEDGE, SKILLS & ABILITIES:**

Corresponding knowledge, skill and/or ability required for the above indicated duties include:

1. Proficient in the use of ESRI's ArcGIS suite of software specifically, ArcGIS 10.1 (or later) using SDE in a SQL environment and Microsoft Office applications.
2. Thorough knowledge of the principles, practices, and techniques of information systems as related to the GIS function and database management in an ESRI platform.
3. Ability to organize material, analyzes a wide variety of information, and develop database schemas to support data.
4. Ability to communicate effectively and tactfully with supervisors and staff.
5. Ability to take a teamwork approach to the job by cooperating with others, follow supervisors instructions, and consider larger organization or team goals rather than individual concerns.

**REQUIREMENTS/DEMANDS:**

While performing the duties of this job the employee will be walking the airport buildings and grounds to collect data, will occasionally be required to climb or balance, stoop, kneel, crouch or crawl, and should be able to lift up to 50 pounds. Pass a FBI background check, TSA screening, and finger printing.